

TOWN OF HOLLAND PLAN COMMISSION

March 1, 2023

MEMBERS PRESENT	Chair Kathy Warzynski, Doug Klenke, Bryan Nindorf, Jared Noffke, Jeff Osgood, Anne Paape and Heidi Stein
OTHERS PRESENT	Michael Hoffman, Marilyn Pedretti (Town Clerk)

CALL TO ORDER

Chair Warzynski called the meeting to order at 6:30 p.m. Notices were properly posted.

MINUTES

Motion by Stein/Noffke to approve the minutes of December 7, 2022. **MOTION** carried.

CITIZENS' CONCERNS: none.

RIGHT-OF-WAY REGULATIONS

Clerk Pedretti explained the need for regulating any work within the right-of-way due to past concerns with lack of accountability and damage to ditching. Discussion followed concerning the draft amendment to Ordinance #1-2022: Driveway and Culvert Ordinance and the draft Right-of-Way (ROW) Work Permit Application. Suggestions were made to the timeline for permit application, notification when work completed, fee charges and insurance.

Motion by Klenke/Osgood to make recommendation to approve Amendment #1 (2023) to Ordinance 1-2022 Driveway and Culvert Ordinance with changes as discussed. **MOTION** carried.

Motion by Stein/Paape to make recommendation to approve the draft Right-of-Way Work Permit Application with changes as discussed. **MOTION** carried.

ANNOUNCEMENTS AND FUTURE AGENDA ITEMS

Warzynski announced the County Zoning Committee denied the Griffin Conditional Use Permit.

ADJOURNMENT

Motion by Nindorf/Noffke to adjourn. **MOTION** carried. Meeting adjourned at 6:51 p.m.

Respectfully submitted,
Marilyn Pedretti
Town Clerk